

**HOUGHTON AND WYTON PARISH COUNCIL MEETING,
WEDNESDAY 17 OCTOBER 2018, ST MARY'S CENTRE, CHAPEL LANE
HOUGHTON, 7.30PM.**

Parish Councillors are hereby summoned to this meeting
All meetings are open to the Public. Please come along.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence

2. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

3. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

4. MINUTES

To approve as a correct record the Minutes of the Parish Council Meeting, 3 October 2018.

5. MATTERS ARISING

To review other matters from previous meetings. To make decisions as appropriate.

6. TIMEBANK REPORT

To note receipt of a report on the work and finances of the Timebank over the past year.

7. RESPONSIBLE FINANCIAL OFFICER'S REPORT

To authorise payments due and already paid

8. PLANNING MATTERS

8.1. Planning Decisions

8.2. Other Planning Matters

9. THE GREEN

To receive a report on progress and make decisions as appropriate

10. PARISH COUNCIL ENGAGEMENT

Public Communication – to discuss recommendations and make decisions on improving communications with the community

11. PARISH TREES REPORT

To receive a report from Cllr Curley on actions needed with regard to trees on Parish land

12. PAVILION CAPITAL PLAN 2019-20

To discuss and make decisions on improvements needed at the Pavilion and funding

13. HOUGHTON CEMETERY MAINTENANCE AND EXTENSION

- 13.1. To discuss necessary maintenance in the existing Houghton Cemetery.
- 13.2. To discuss and make decisions on the extension needed for Houghton Cemetery

14. CORRESPONDENCE

To note all Parish Council correspondence and make decisions on any further action.

15. ANY OTHER BUSINESS

Reminder – by law no financial decision can be made under this item

16. DATE OF NEXT MEETING

Provisionally Wed 7 November 2018.

If you require further information please contact the Parish Clerk on 01480 467209.

Lois Dale, Parish Clerk,
Houghton and Wyton Parish Council,
11 October 2018