

**HOUGHTON AND WYTON PARISH COUNCIL MEETING,
WEDNESDAY 3 APRIL 2019, ST MARY'S CENTRE, CHAPEL LANE HOUGHTON,
7.30PM.**

Parish Councillors are hereby summoned to this meeting
All meetings are open to the Public. Please come along.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence

2. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

3. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

4. MINUTES

To approve as a correct record the Minutes of the Parish Council Meeting, 6 March 2019.

5. MATTERS ARISING

To review other matters from previous meetings.

6. DISTRICT AND COUNTY COUNCILLORS REPORTS

To receive reports from the District and County Council representatives

7. RESPONSIBLE FINANCIAL OFFICER'S REPORT

- 7.1. To authorise payments due and already paid
- 7.2. Grant Application from Feast Week
- 7.3. Approve revised Reserves Policy and Financial Risk Assessment
- 7.4. Tree Survey appointment
- 7.5. Addition of new bus shelters to Insurance policy
- 7.6. Review of CCTV and Fire Safety at Pavilion

8. PLANNING MATTERS

- 8.1. [Proposed single storey rear extension to replace existing conservatory with internal alterations enlarged openings to first floor rear](#) 10 Loxley Green Wyton Huntingdon PE28 2JN Ref 19/00417/HHFUL
- 8.2. [Erection of a triple garage](#) Green Garth The Lanes Houghton Huntingdon PE28 2BW Ref: 19/00475/HHFUL

- 8.3. [Extension to the existing sales building and installation of a new external ATM pod](#) BP Garage Huntingdon Northern Bypass Hartford Huntingdon PE28 2DN Ref: 19/00362/FUL
- 8.4. Proposed small development in Thicket Road
- 8.5. Progress with Cemetery extension
- 8.6. Other Planning Matters
- 8.7. Planning Decisions

9. MILL STREET PARKING ISSUES

To discuss residents' concern about parking in Mill Street and the state of this road. To make decisions as appropriate.

10. PROJECT PLANNING 2019/20

- 10.1 Sports Clubs/Pavilion refurbishment
- 10.2 Paths at cemetery and to access bus stops

11. UPDATED STAFF JOB DESCRIPTIONS AND CONTRACTS

To receive information on progress

12. ANNUAL PARISH MEETING

To make decisions on format of meeting

13. CORRESPONDENCE

To note all Parish Council correspondence and make decisions on any further action.

14. ANY OTHER BUSINESS

Reminder – by law no financial decision can be made under this item

15. DATE OF NEXT MEETING

Wed 1 May 2019 – Annual General Meeting.

If you require further information please contact the Parish Clerk on 01480 467209.

Lois Dale, Parish Clerk,
Houghton and Wyton Parish Council,
29 March 2019