

**HOUGHTON AND WYTON PARISH COUNCIL MEETING,  
WEDNESDAY 3 OCTOBER 2018, ST MARY'S CENTRE, CHAPEL LANE  
HOUGHTON, 7.30PM.**

Parish Councillors are hereby summoned to this meeting  
**All meetings are open to the Public. Please come along.**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence

**2. DECLARATIONS OF INTEREST**

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

**3. PUBLIC COMMENT**

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

**4. MINUTES**

To approve as a correct record the Minutes of the Parish Council Meeting, 19 September 2018.

**5. MATTERS ARISING**

To review other matters from previous meetings. To make decisions as appropriate.

**6. RESPONSIBLE FINANCIAL OFFICER'S REPORT**

6.1 To authorise payments due and already paid

6.2 Grant application from Christmas Lights Committee; To make a decision on Parish Council funding of the village Christmas Tree

6.3 2019-20 Budget and Precept request

**7. PLANNING MATTERS**

7.1. [Demolition of existing 1 and a half storey building. Erection of 1 and a half storey building in place. Erection of 2 car garage to rear of site.](#) Meadowside Splash Lane Wyton Huntingdon PE28 2AF Ref. No: 18/01919/FUL

7.2. Other Planning Matters

7.3. Planning Decisions

**8. PARISH COUNCIL ENGAGEMENT**

8.1. Public Communication – to discuss recommendations and make decisions on improving communications with the community

8.2. Parish Council meeting dates – to discuss and make decisions on frequency of future Parish Council meetings and committee structure

**9. NEIGHBOURHOOD WATCH**

To receive a report from Cllr Bonny following attendance at the local Neighbourhood Watch AGM and make decisions as appropriate.

**10. PARISH TREES REPORT**

To receive a report from Cllr Curley on actions needed with regard to trees on Parish land

**11. CORRESPONDENCE**

To note all Parish Council correspondence and make decisions on any further action.

**12. ANY OTHER BUSINESS**

Reminder – by law no financial decision can be made under this item

**13. DATE OF NEXT MEETING**

Provisionally Wed 17 October 2018.

If you require further information please contact the Parish Clerk on 01480 467209.

Lois Dale, Parish Clerk,  
Houghton and Wyton Parish Council,  
28 September 2018