

**HOUGHTON AND WYTON PARISH COUNCIL MEETING,
WEDNESDAY 6 FEBRUARY 2019, ST MARY'S CENTRE, CHAPEL LANE
HOUGHTON, 7.30PM.**

Parish Councillors are hereby summoned to this meeting
All meetings are open to the Public. Please come along.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence

2. DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

3. PUBLIC COMMENT

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

4. MINUTES

To approve as a correct record the Minutes of the Parish Council Meeting, 9 January 2019.

5. MATTERS ARISING

To review other matters from previous meetings.

6. DISTRICT AND COUNTY COUNCILLORS REPORTS

To receive reports from the District and County Council representatives

7. RESPONSIBLE FINANCIAL OFFICER'S REPORT

- 7.1. To authorise payments due and already paid
- 7.2. Grant Application from Village magazine
- 7.3. Financial Regulations review

8. PLANNING MATTERS

- 8.1. [Demolition of existing conservatory with new rear extension, new link corridor and roof and window works.](#) Cheriton House Mill Street Houghton Huntingdon PE28 2AZ Ref. No: 19/00077/HHFUL
- 8.2. Planning Decisions – Houghton Cemetery
- 8.3. HDC Local Plan consultation on Main Modifications
- 8.4. Neighbourhood Plan workshop with HDC
- 8.5. Houghton Grange – update on development

9. GUIDED BUS STOP

- 9.1 Loan from Public Works Loan Board
- 9.2 A14 Grant obligations
- 9.3 Public relations
- 9.4 Speed Restrictions opportunity

10. TREE SURVEY

To make decisions to progress this project

11. PARISH COUNCIL COMMUNICATIONS STRATEGY

Update on progress

12. PROJECT PLANNING 2019/20

Update on forthcoming projects

13. CORRESPONDENCE

To note all Parish Council correspondence and make decisions on any further action.

To include: Resident's report to HDC on broken fence at Brookside

Openreach update – C Cllr I Bates

Resident's concern over street lights

Future Mobility and Energy seminar, HDC, 5 March 2019

14. PARISH CLERK'S TERMS AND CONDITIONS

To discuss updating Terms and Conditions for Parish Clerk

15. ANY OTHER BUSINESS

Reminder – by law no financial decision can be made under this item

16. DATE OF NEXT MEETING

Provisionally Wed 6 March 2019.

If you require further information please contact the Parish Clerk on 01480 467209.

Lois Dale, Parish Clerk,
Houghton and Wyton Parish Council,
31 January 2019