

**HOUGHTON AND WYTON PARISH COUNCIL MEETING,  
WEDNESDAY 6 MARCH 2019, ST MARY'S CENTRE, CHAPEL LANE  
HOUGHTON, 7.30PM.**

Parish Councillors are hereby summoned to this meeting  
**All meetings are open to the Public. Please come along.**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence

**2. DECLARATIONS OF INTEREST**

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

**3. PUBLIC COMMENT**

To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at Chair's discretion.

**4. MINUTES**

To approve as a correct record the Minutes of the Parish Council Meeting, 6 February 2019.

**5. MATTERS ARISING**

To review other matters from previous meetings.

**6. DISTRICT AND COUNTY COUNCILLORS REPORTS**

To receive reports from the District and County Council representatives

**7. RESPONSIBLE FINANCIAL OFFICER'S REPORT**

7.1. To authorise payments due and already paid

7.2. To consider renewal of LCPAS membership and CAPALC membership

7.3. Financial Regulations review / Financial Risk Assessment

**8. PLANNING MATTERS**

8.1. [Refurbishment, extension and conversion of The How and The Lodge, demolition of existing outbuildings, erection of two new buildings, improvements to existing access, associated car parking and landscaping and provision of 22 dwellings, including 7 affordable units](#) The How Houghton Road St Ives PE27 6RP Ref. No: 19/00278/FUL

8.2. [Proposed 2 additional suites for use as part of a B&B](#) Eagle Mill Country Boutique Rooms Houghton Hill Houghton Huntingdon PE28 2BS Ref. No: 19/00279/FUL

8.3. Planning Decisions – to include Houghton Cemetery

**9. GUIDED BUS STOP**

9.1. Update on project

9.2. Speed limit reduction initiative on A1123

**10. PROJECT PLANNING 2019/20**

Update on forthcoming projects

**11. PARISH COUNCIL MEETING DATES**

11.1 Annual Parish Meeting

11.2 Annual General Meeting

11.3 Meeting dates 2019/20

**12. BIENNIAL REPORT**

To discuss format and content of report and form an editorial team

**13. CORRESPONDENCE**

To note all Parish Council correspondence and make decisions on any further action.

To include:

Complaint about works on Bowls Green

Concern about parking by bus stop users

Thicket footpath modification order

**14. TO EXCLUDE PUBLIC AND PRESS FOR FOLLOWING ITEM**

To resolve that under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 Para 2 the Public and Press be excluded from the following item due to the confidential and sensitive nature of the business to be transacted.

**15. PARISH EMPLOYEE PAY AND SALARIES 2019/20**

To discuss increasing salaries in line with updated NJC Pay Scales

**16. ANY OTHER BUSINESS**

Reminder – by law no financial decision can be made under this item

**17. DATE OF NEXT MEETING**

Provisionally Wed 3 April 2019.

If you require further information please contact the Parish Clerk on 01480 467209.

Lois Dale, Parish Clerk,  
Houghton and Wyton Parish Council,  
28 February 2019