

HOUGHTON AND WYTON PARISH COUNCIL

2016-17 budget agreed on 4 Nov 2015

	2016-17	2015-16	Total to date	Estimate for 2015-16	Remaining in actual budget	Total remaining from estimate
INCOME						
CEMETERY						
Cemetery Interment	£ 200.00	£ 200.00	£ 150.00	£ 200.00	£ 50.00	£ 50.00
Cemetery Memorials	£ 200.00	£ 100.00	£ 212.47	£ 250.00	-£ 112.47	£ 37.53
Exclusive Rights of Burial	£ 400.00	£ 400.00	£ 440.00	£ 450.00	-£ 40.00	£ 10.00
War Graves Commission	£ 70.00	£ 70.00	£ -	£ 70.00	£ 70.00	£ 70.00
TOTAL CEMETERY	£ 870.00	£ 770.00	£ 802.47	£ 970.00	-£ 32.47	£ 167.53
OTHER INCOME						
Bank Interest	£ 250.00	£ 100.00	£ 215.57	£ 250.00	-£ 115.57	£ 34.43
Income (project related)		£ 25,600.00	£ 16.50	£ 25,616.50	£ 25,583.50	£ 25,600.00
TOTAL OTHER INCOME	£ 250.00	£ 25,700.00	£ 232.07	£ 25,866.50	£ 25,467.93	£ 25,634.43
PAVILION						
Pavilion Hire	£ 150.00	£ 100.00	£ 177.17	£ 200.00	-£ 77.17	£ 22.83
TOTAL PAVILION	£ 150.00	£ 100.00	£ 177.17	£ 200.00	-£ 77.17	£ 22.83
PRECEPT	£ 63,533.49	£ 61,683.00	£ 61,683.00	£ 61,683.00	£ -	£ -
SPORTS FACILITIES						
Bowls Club	£ 1,746.55	£ 1,703.95	£ 1,703.95	£ 1,703.95	£ -	£ -
Cricket Club	£ 1,395.48	£ 1,361.44		£ 1,361.44	£ 1,361.44	£ 1,361.44
Saturday Football Club	£ 239.72	£ 233.87	£ 233.87	£ 233.87	£ -	£ -
Sunday Football Club		£ 233.87		£ -		£ -
Other Hire Fees	£ 300.00	£ 300.00		£ 300.00	£ 300.00	£ 300.00
Tennis Club	£ 1,577.84	£ 1,539.36	£ 1,539.36	£ 1,539.36	£ -	£ -
TOTAL SPORTS FACILITIES	£ 5,259.59	£ 5,372.49	£ 3,477.18	£ 5,138.62	£ 1,895.31	£ 1,661.44
TOTAL INCOME	£ 70,063.08	£ 93,625.49	£ 66,371.89	£ 93,858.12	£ 27,253.60	£ 27,486.23
EXPENSES						
ADMIN + TRAINING						
Clerks Net Salary	£ 15,000.00	£ 12,500.00	£ 8,420.59	£ 14,606.00	£ 4,079.41	£ 6,185.41
PAYE, NI	£ 4,000.00	£ 2,700.00	£ 2,205.29	£ 3,780.50	£ 494.71	£ 1,575.21
Employees Expenses	£ 100.00	£ 200.00	£ 49.25	£ 100.00	£ 150.75	£ 50.75
Councillor Expenses	£ 150.00	£ 300.00	£ 8.24	£ 150.00	£ 291.76	£ 141.76
Employee Training	£ 300.00	£ 300.00	£ 70.00	£ 150.00	£ 230.00	£ 80.00
Councillor Training	£ 500.00	£ 500.00	£ -	£ 250.00	£ 500.00	£ 250.00
Office Hire	£ 3,600.00	£ 4,300.00	£ 4,300.00	£ 4,300.00	£ -	£ -
Office Equipment	£ 150.00	£ 300.00	£ 139.91	£ 150.00	£ 160.09	£ 10.09
Stationery	£ 150.00	£ 250.00	£ 89.53	£ 150.00	£ 160.47	£ 60.47
Postage	£ 60.00	£ 70.00	£ 45.25	£ 60.00	£ 24.75	£ 14.75
Telephone and Internet	£ 500.00	£ 500.00	£ 256.64	£ 500.00	£ 243.36	£ 243.36
Website	£ 100.00	£ 100.00	£ 38.49	£ 100.00	£ 61.51	£ 61.51
Subscriptions (CPALC, SLCC, CPRE, FiT)	£ 1,100.00	£ 1,000.00	£ 1,037.00	£ 1,037.00	-£ 37.00	£ -
Audit Fees	£ 600.00	£ 600.00	£ 500.00	£ 500.00	£ 100.00	£ -
Election Expenses	£ -	£ 500.00	£ -	£ -	£ 500.00	£ -
Legal and Professional Fees	£ 1,000.00	£ 1,000.00	£ 223.51	£ 600.00	£ 776.49	£ 376.49
Other Insurance	£ 30.00	£ 25.00	£ 38.24	£ 38.24	-£ 13.24	£ -
Communications and information	£ 1,500.00	£ 2,000.00	£ 538.40	£ 750.00	£ 1,461.60	£ 211.60
TOTAL ADMIN + TRAINING	£ 28,840.00	£ 27,145.00	£ 17,960.34	£ 27,221.74	£ 9,184.66	£ 9,261.40

	2016-17	2015-16	Total to date	Estimate for 2015-16	Remaining in actual budget	Total remaining from estimate
CEMETERY EXP						
Cemetery Maintenance	£ 500.00	£ 500.00	£ -	£ 500.00	£ 500.00	£ 500.00
Council Tax	£ 150.00	£ 150.00	£ 86.40	£ 150.00	£ 63.60	£ 63.60
Grass & Hedges Cemetery (Fergusons)	£ 3,000.00	£ 3,000.00	£ 840.00	£ 3,000.00	£ 2,160.00	£ 2,160.00
Insurance	£ 175.00	£ 200.00	£ 159.00	£ 159.00	£ 41.00	£ -
Water	£ 60.00	£ 70.00	£ 28.00	£ 50.00	£ 42.00	£ 22.00
TOTAL CEMETERY EXP	£ 3,885.00	£ 3,920.00	£ 1,113.40	£ 3,859.00	£ 2,806.60	£ 2,745.60
GRANTS						
Parish Grants (137)	£ 5,000.00	£ 4,000.00	£ 2,457.00	£ 4,000.00	£ 1,543.00	£ 1,543.00
Parish Grants (non-137)	£ 4,000.00	£ 4,000.00	£ 3,954.00	£ 4,000.00	£ 46.00	£ 46.00
TOTAL COMMUNITY SERVICES	£ 9,000.00	£ 8,000.00	£ 6,411.00	£ 8,000.00	£ 1,589.00	£ 1,589.00
GREEN AREA MAINTENANCE						
General Green Area Maintenance	£ 2,000.00	£ 3,500.00	£ 498.96	£ 2,000.00	£ 3,001.04	£ 1,501.04
Minor Improvement /Safety Projects	£ 650.00	£ 1,000.00	£ 145.00	£ 600.00	£ 855.00	£ 455.00
Tree Warden*	£ 500.00	£ 500.00	£ -	£ 250.00	£ 500.00	£ 250.00
TOTAL GREEN AREA MAINTENANCE	£ 3,150.00	£ 5,000.00	£ 643.96	£ 2,850.00	£ 4,356.04	£ 2,206.04
PARISH ASSET MAINTENANCE						
Clock Tower Electricity	£ 200.00	£ 200.00	£ 165.69	£ 200.00	£ 34.31	£ 34.31
Insurance	£ 800.00	£ 800.00	£ 733.94	£ 733.94	£ 66.06	£ -
Litter Picker wages	£ 700.00	£ 700.00	£ 459.69	£ 700.00	£ 240.31	£ 240.31
Parish Asset Maintenance	£ 1,500.00	£ 2,000.00	£ 851.80	£ 1,500.00	£ 1,148.20	£ 648.20
Canine Hygiene Operative	£ 600.00	£ 600.00	£ 354.10	£ 600.00	£ 245.90	£ 245.90
Emptying playing field bin (Amey Cespa)	£ 300.00	£ 300.00	£ 143.18	£ 300.00	£ 156.82	£ 156.82
Street lighting	£ 150.00					
TOTAL PARISH ASSET MAINTENANCE	£ 4,250.00	£ 4,600.00	£ 2,708.40	£ 4,033.94	£ 1,891.60	£ 1,325.54
PAVILION EXP						
Caretaker's Salary	£ 2,400.00	£ 2,600.00	£ 1,395.03	£ 2,600.00	£ 1,204.97	£ 1,204.97
Council Tax	£ 600.00	£ 600.00	£ 354.00	£ 600.00	£ 246.00	£ 246.00
Electricity	£ 200.00	£ 500.00	£ 86.66	£ 175.00	£ 413.34	£ 88.34
Insurance	£ 800.00	£ 900.00	£ 789.96	£ 789.96	£ 110.04	£ -
Maintenance	£ 1,000.00	£ 1,000.00	£ 995.00	£ 1,200.00	£ 5.00	£ 205.00
Gas	£ 500.00	£ 400.00	£ 383.28	£ 600.00	£ 16.72	£ 216.72
TOTAL PAVILION EXP	£ 5,500.00	£ 6,000.00	£ 4,003.93	£ 5,964.96	£ 1,996.07	£ 1,961.03
PLAYING FIELD						
Children's Play Area	£ 650.00	£ 800.00	£ 324.40	£ 600.00	£ 475.60	£ 275.60
Grass Cutting	£ 3,000.00	£ 3,000.00	£ 926.10	£ 3,000.00	£ 2,073.90	£ 2,073.90
Insurance	£ 275.00	£ 300.00	£ 259.83	£ 259.83	£ 40.17	£ -
Playing Field Lease	£ 1,800.00	£ 1,700.00	£ -	£ 1,700.00	£ 1,700.00	£ 1,700.00
admin	£ 100.00	£ 250.00	£ -	£ -	£ 250.00	£ -
TOTAL PLAYING FIELD	£ 5,825.00	£ 6,050.00	£ 1,510.33	£ 5,559.83	£ 4,539.67	£ 4,049.50
PROJECTS						
Allotments	£ 2,000.00	£ 5,000.00	£ -	£ -	£ 5,000.00	£ -
Neighbourhood Plan Costs	£ 1,000.00	£ 1,000.00	£ 189.95	£ 250.00	£ 810.05	£ 60.05
Pavilion refurbishment	£ -	£ 5,000.00	£ -	£ 5,000.00	£ 5,000.00	£ 5,000.00
The Splash	£ -	£ 2,000.00	£ -	£ -	£ 2,000.00	£ -
Playing Field Improvements	£ -	£ 5,000.00	£ -	£ 1,000.00	£ 5,000.00	£ 1,000.00
Neighbourhood Plan Projects	£ -	£ 5,000.00	£ -	£ -	£ 5,000.00	£ -
Biodiversity survey	£ 100.00	£ 100.00	£ 45.50	£ 45.50	£ 54.50	£ -
Crime prevention	£ -	£ 1,000.00	£ -	£ -	£ 1,000.00	£ -
Street lights	£ -	£ 5,000.00	£ -	£ 5,000.00	£ 5,000.00	£ 5,000.00
Timebanking	£ 10,000.00	£ 2,000.00	£ -	£ -	£ 2,000.00	£ -

	2016-17	2015-16	Total to date	Estimate for 2015-16	Remaining in actual budget	Total remaining from estimate
Rights of Way projects	£ 7,500.00	£ 7,500.00	£ -	£ 7,500.00	£ 7,500.00	£ 7,500.00
Ditch clearing/flood defence	£ -	£ 2,000.00	£ -	£ -	£ 2,000.00	£ -
Car Park	£ -	£ 30,700.00	£ -	£ 30,700.00	£ 30,700.00	£ 30,700.00
Car Park CTP	£ -	£ 3,000.00	£ -	£ 3,000.00	£ 3,000.00	£ 3,000.00
New Office	£ -	£ 5,000.00	£ 1,635.73	£ 2,000.00	£ 3,364.27	£ 364.27
Tennis Courts resurfacing	£ 4,750.00	£ 14,250.00	£ -	£ 14,250.00	£ 14,250.00	£ 14,250.00
Guided Bus stop and crossing	£ 5,000.00					
Village Centre improvements	£ 5,000.00					
Traffic Calming	£ 2,500.00					
Cemetery hedges and Lych Gate	£ 5,000.00					
TOTAL PROJECTS	£ 42,850.00	£ 93,550.00	£ 1,871.18	£ 68,745.50	£ 91,678.82	£ 66,874.32
SPORTS FACILITIES EXP						
Bowling Green Maint	£ 3,000.00	£ 3,000.00	£ 1,439.27	£ 3,000.00	£ 1,560.73	£ 1,560.73
Insurance	£ 375.00	£ 400.00	£ 351.39	£ 351.39	£ 48.61	£ -
Other Maintenance	£ 2,500.00	£ 3,750.00	£ 3,329.23	£ 3,750.00	£ 420.77	£ 420.77
Water	£ 800.00	£ 1,500.00	£ 378.00	£ 700.00	£ 1,122.00	£ 322.00
TOTAL SPORTS FACILITIES EXP	£ 6,675.00	£ 8,650.00	£ 5,497.89	£ 7,801.39	£ 3,152.11	£ 2,303.50
						£ -
TOTAL EXPENSES	£ 109,975.00	£ 162,915.00	£ 41,720.43	£ 134,036.36	£ 121,194.57	£ 92,315.93
Deficit	£ 39,911.92	£ 69,289.51		£ 40,178.24		
Cash assets as at 26/10/2015						
Santander Current		£ 8,539.82				
Santander Reserve		£ 60,981.06				
Barclays Current		£ 10,218.44				
Barclays Reserve		£ 35,262.17				
Total		£ 115,001.49				
Liabilities/Allocations						
Remaining estimated spend 2015/16		£ 92,315.93				
Remaining estimated income 2015/16		£ 27,486.23				
Earmarked Reserves						
Employee Termination Payment		£ 1,000.00				
Sports Facility Reserve		£ 10,000.00				
Churchyard maintenance		£ 3,000.00				
Clock Tower re-thatching		£ 10,000.00				
General Reserve (inc s137 and asset depreciation)		£ 26,171.79				
Total Reserves			£ 50,171.79			
Total Liabilities 2015/16		£ 115,001.49				
Opening Balance 2016/17						
If spending goes to plan!	£ 50,171.79					
Income 2016/17	£ 70,063.08					
Total monies available 2016/17	£ 120,234.87					
Budgeted spend 2016/17	£ 109,975.00					
Remaining	£ 10,259.87					
This does not leave enough to cover reserves needed						
NOTES:						
Rights of Way projects - £7,500 will likely be spent in either 15/16 OR 16/17, giving extra £7,500						
We need to look for grants to cover projects and improvements						
We need to look for savings and work by volunteers where necessary, eg cemetery maintenance, Clearing paths, painting						
We need to renew tenders for grass cutting work and look for savings						
Sports Club Fees may have to increase substantially						