

**HOUGHTON AND WYTON PARISH COUNCIL**

Budget Agreed 2 Nov 2016

	Proposed 2017/18	Agreed 2016- 17	Total to date (Oct 2016)	Estimate for 2016-17	Remaining in actual budget	Total remaining from estimate
<b>INCOME</b>						
<b>CEMETERY</b>						
Cemetery Interment	£ 500.00	£ 200.00	£ 1,800.00	£ 2,000.00	-£ 1,600.00	£ 200.00
Cemetery Memorials	£ 200.00	£ 200.00	£ 450.00	£ 500.00	-£ 250.00	£ 50.00
Exclusive Rights of Burial	£ 500.00	£ 400.00	£ 1,920.00	£ 2,000.00	-£ 1,520.00	£ 80.00
War Graves Commission	£ 70.00	£ 70.00			£ 70.00	£ -
<b>TOTAL CEMETERY</b>	<b>£ 1,270.00</b>	<b>£ 870.00</b>	<b>£ 4,170.00</b>	<b>£ 4,500.00</b>	<b>-£ 3,300.00</b>	<b>£ 330.00</b>
<b>OTHER INCOME</b>						
Bank Interest	£ 100.00	£ 250.00	£ 55.57	£ 100.00	£ 194.43	£ 44.43
Income (project related)		£ 29,301.28	£ 29,584.68	£ 29,584.68	-£ 283.40	£ -
<b>TOTAL OTHER INCOME</b>	<b>£ 100.00</b>	<b>£ 29,551.28</b>	<b>£ 29,640.25</b>	<b>£ 29,684.68</b>	<b>-£ 88.97</b>	<b>£ 44.43</b>
<b>PAVILION</b>						
Pavilion Hire	£ 150.00	£ 150.00	£ 140.00	£ 150.00	£ 10.00	£ 10.00
<b>TOTAL PAVILION</b>	<b>£ 150.00</b>	<b>£ 150.00</b>	<b>£ 140.00</b>	<b>£ 150.00</b>	<b>£ 10.00</b>	<b>£ 10.00</b>
<b>PRECEPT</b>	<b>£ 66,000.00</b>	<b>£ 63,540.00</b>	<b>£ 63,540.00</b>	<b>£ 63,540.00</b>	<b>£ -</b>	<b>£ -</b>
<b>SPORTS FACILITIES</b>						
Bowls Club	£ 1,798.95	£ 1,755.07	£ 1,755.07	£ 1,755.07	£ -	£ -
Cricket Club	£ 1,437.34	£ 1,402.28	£ 1,402.28	£ 1,402.28	£ -	£ -
Saturday Football Club	£ 493.82	£ 240.89	£ 240.89	£ 240.89	£ -	£ -
Other Hire Fees	£ 300.00	£ 300.00	£ 166.67	£ 300.00	£ 133.33	£ 133.33
Tennis Club	£ 1,625.18	£ 1,585.54	£ 1,585.54	£ 1,585.54	£ -	£ -
<b>TOTAL SPORTS FACILITIES</b>	<b>£ 5,655.29</b>	<b>£ 5,283.78</b>	<b>£ 5,150.45</b>	<b>£ 5,283.78</b>	<b>£ 133.33</b>	<b>£ 133.33</b>
<b>TOTAL INCOME</b>	<b>£ 73,175.29</b>	<b>£ 99,395.06</b>	<b>£ 102,640.70</b>	<b>£ 103,158.46</b>	<b>-£ 3,245.64</b>	<b>£ 517.76</b>
<b>EXPENSES</b>						
<b>ADMIN + TRAINING</b>						
Clerks Net Salary	£ 15,200.00	£ 15,000.00	£ 8,777.23	£ 15,000.00	£ 6,222.77	£ 6,222.77
PAYE, NI	£ 4,500.00	£ 4,000.00	£ 1,830.41	£ 4,000.00	£ 2,169.59	£ 2,169.59
Pension contributions	£ 600.00					
Employees Expenses	£ 150.00	£ 100.00	£ 126.71	£ 150.00	-£ 26.71	£ 23.29
Councillor Expenses	£ 150.00	£ 150.00	£ 52.41	£ 150.00	£ 97.59	£ 97.59
Employee Training	£ 750.00	£ 900.00	£ 524.00	£ 750.00	£ 376.00	£ 226.00
Councillor Training	£ 400.00	£ 500.00	£ 10.00	£ 400.00	£ 490.00	£ 390.00
Office Hire	£ 3,700.00	£ 3,600.00	£ 3,700.00	£ 3,700.00	-£ 100.00	£ -
Office Equipment	£ 750.00	£ 150.00	£ 261.66	£ 300.00	-£ 111.66	£ 38.34
Stationery	£ 150.00	£ 150.00	£ 74.61	£ 150.00	£ 75.39	£ 75.39
Postage	£ 60.00	£ 60.00	£ 3.26	£ 60.00	£ 56.74	£ 56.74
Telephone and Internet	£ 500.00	£ 500.00	£ 350.48	£ 500.00	£ 149.52	£ 149.52
Website	£ 100.00	£ 100.00	£ 38.49	£ 75.00	£ 61.51	£ 36.51
Subscriptions (CPALC, SLCC, CPRE, FiT)	£ 1,100.00	£ 1,100.00	£ 673.02	£ 1,100.00	£ 426.98	£ 426.98
Audit Fees	£ 600.00	£ 600.00	£ 500.00	£ 600.00	£ 100.00	£ 100.00
Election Expenses	£ -	£ -			£ -	£ -
Legal and Professional Fees	£ 2,500.00	£ 1,000.00	£ 124.00	£ 1,000.00	£ 876.00	£ 876.00
Other Insurance	£ 20.00	£ 30.00	£ 13.88	£ 13.88	£ 16.12	£ -
Communications and information	£ 500.00	£ 1,500.00	£ 21.00	£ 250.00	£ 1,479.00	£ 229.00
<b>TOTAL ADMIN + TRAINING</b>	<b>£ 31,730.00</b>	<b>£ 29,440.00</b>	<b>£ 17,081.16</b>	<b>£ 28,198.88</b>	<b>£ 12,358.84</b>	<b>£ 11,117.72</b>

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<b>CEMETERY EXP</b>						
Cemetery Maintenance	£ 500.00	£ 500.00	£ -	£ 500.00	£ 500.00	£ 500.00
Council Tax	£ 150.00	£ 150.00	£ 87.42	£ 150.00	£ 62.58	£ 62.58
Grass & Hedges Cemetery (Fergusons)	£ 3,000.00	£ 3,000.00		£ 3,000.00	£ 3,000.00	£ 3,000.00
Insurance	£ 180.00	£ 175.00	£ 166.65	£ 166.65	£ 8.35	£ -
Water	£ 65.00	£ 60.00	£ 42.00	£ 60.00	£ 18.00	£ 18.00
<b>TOTAL CEMETERY EXP</b>	<b>£ 3,895.00</b>	<b>£ 3,885.00</b>	<b>£ 296.07</b>	<b>£ 3,876.65</b>	<b>£ 3,588.93</b>	<b>£ 3,580.58</b>
<b>GRANTS</b>						
Parish Grants (137)	£ 3,000.00	£ 5,000.00	£ 2,246.00	£ 5,000.00	£ 2,754.00	£ 2,754.00
Parish Grants (non-137)	£ 3,000.00	£ 4,000.00	£ 3,300.00	£ 4,000.00	£ 700.00	£ 700.00
Charity donations	£ 655.00					
<b>TOTAL COMMUNITY SERVICES</b>	<b>£ 6,655.00</b>	<b>£ 9,000.00</b>	<b>£ 5,546.00</b>	<b>£ 9,000.00</b>	<b>£ 3,454.00</b>	<b>£ 3,454.00</b>
<b>GREEN AREA MAINTENANCE</b>						
General Green Area Maintenance	£ 2,000.00	£ 2,000.00	£ 1,118.18	£ 2,000.00	£ 881.82	£ 881.82
Minor Improvement /Safety Projects	£ 500.00	£ 650.00		£ 500.00	£ 650.00	£ 500.00
Tree Warden*	£ 200.00	£ 500.00		£ 100.00	£ 500.00	£ 100.00
<b>TOTAL GREEN AREA MAINTENANCE</b>	<b>£ 2,700.00</b>	<b>£ 3,150.00</b>	<b>£ 1,118.18</b>	<b>£ 2,600.00</b>	<b>£ 2,031.82</b>	<b>£ 1,481.82</b>
<b>PARISH ASSET MAINTENANCE</b>						
Clock Tower Electricity	£ 200.00	£ 200.00	£ 86.66	£ 175.00	£ 113.34	£ 88.34
Insurance	£ 850.00	£ 800.00	£ 769.23	£ 769.23	£ 30.77	£ -
Litter Picker wages	£ 800.00	£ 700.00	£ 727.27	£ 1,000.00	-£ 27.27	£ 272.73
Parish Asset Maintenance	£ 1,000.00	£ 1,500.00	£ 372.40	£ 750.00	£ 1,127.60	£ 377.60
Canine Hygiene Operative	£ 600.00	£ 600.00	£ 351.35	£ 600.00	£ 248.65	£ 248.65
Emptying playing field bin (Amey Cespa)	£ 300.00	£ 300.00	£ 147.40	£ 300.00	£ 152.60	£ 152.60
Street lighting		£ 150.00				
<b>TOTAL PARISH ASSET MAINTENANCE</b>	<b>£ 3,750.00</b>	<b>£ 4,250.00</b>	<b>£ 2,454.31</b>	<b>£ 3,594.23</b>	<b>£ 1,795.69</b>	<b>£ 1,139.92</b>
<b>PAVILION EXP</b>						
Caretaker's Salary	£ 2,500.00	£ 2,400.00	£ 1,416.51	£ 2,400.00	£ 983.49	£ 983.49
Council Tax	£ 600.00	£ 600.00	£ 355.20	£ 600.00	£ 244.80	£ 244.80
Electricity	£ 500.00	£ 200.00	£ 368.57	£ 460.00	-£ 168.57	£ 91.43
Insurance	£ 850.00	£ 800.00	£ 827.96	£ 827.96	-£ 27.96	£ -
Maintenance	£ 1,000.00	£ 1,000.00	£ 271.33	£ 1,000.00	£ 728.67	£ 728.67
Gas	£ 500.00	£ 500.00	£ 300.29	£ 500.00	£ 199.71	£ 199.71
<b>TOTAL PAVILION EXP</b>	<b>£ 5,950.00</b>	<b>£ 5,500.00</b>	<b>£ 3,539.86</b>	<b>£ 5,787.96</b>	<b>£ 1,960.14</b>	<b>£ 2,248.10</b>
<b>PLAYING FIELD</b>						
Children's Play Area	£ 650.00	£ 650.00	£ 310.85	£ 650.00	£ 339.15	£ 339.15
Grass Cutting	£ 3,000.00	£ 3,000.00		£ 3,000.00	£ 3,000.00	£ 3,000.00
Insurance	£ 280.00	£ 275.00	£ 272.33	£ 272.33	£ 2.67	£ -
Playing Field Lease	£ 1,900.00	£ 1,800.00		£ 1,800.00	£ 1,800.00	£ 1,800.00
admin		£ 100.00		£ 100.00	£ 100.00	£ 100.00
<b>TOTAL PLAYING FIELD</b>	<b>£ 5,830.00</b>	<b>£ 5,825.00</b>	<b>£ 583.18</b>	<b>£ 5,822.33</b>	<b>£ 5,241.82</b>	<b>£ 5,239.15</b>
<b>PROJECTS</b>						
Allotments	£ -	£ 2,000.00	£ -		£ 2,000.00	£ -
Neighbourhood Plan Costs	£ 250.00	£ 1,810.00	£ 44.95	£ 1,810.00	£ 1,765.05	£ 1,765.05
Pavilion refurbishment	£ 2,000.00	£ 3,350.00	£ 2,371.00	£ 2,500.00	£ 979.00	£ 129.00
Playing Field Improvements	£ 1,000.00	£ -			£ -	£ -
Biodiversity survey	£ 100.00	£ 100.00	£ -		£ 100.00	£ -
Street lights	£ -	£ 10,000.00	£ -	£ 8,500.00	£ 10,000.00	£ 8,500.00
Timebanking	£ 6,000.00	£ 12,000.00	£ 1,779.47	£ 6,000.00	£ 10,220.53	£ 4,220.53
Rights of Way projects	£ 2,000.00	£ 7,500.00	£ -	£ 7,500.00	£ 7,500.00	£ 7,500.00
Ditch clearing/flood defence	£ 500.00	£ -			£ -	£ -

	Proposed 2017/18	Agreed 2016- 17	Total to date (Oct 2016)	Estimate for 2016-17	Remaining in actual budget	Total remaining from estimate
Car Park	£ -	£ 30,700.00	£ 30,629.15	£ 30,629.15	£ 70.85	£ -
Tennis Courts resurfacing	£ -	£ 4,750.00	£ 4,660.00	£ 4,660.00	£ 90.00	£ -
Guided Bus stop and crossing	£ 10,000.00	£ 10,000.00		£ 10,000.00	£ 10,000.00	£ 10,000.00
Village Centre improvements	£ 5,000.00	£ 5,000.00		£ -	£ 5,000.00	£ -
Traffic Calming	£ -	£ 2,500.00		£ 2,500.00	£ 2,500.00	£ 2,500.00
Cemetery hedges and Lych Gate	£ 1,000.00	£ 5,000.00		£ -	£ 5,000.00	£ -
Queens 90th Birthday	£ -	£ 892.00	£ 736.59	£ 736.59	£ 155.41	£ -
Play Equipment	£ -	£ 3,617.00	£ 3,617.00	£ 3,617.00	£ -	£ -
Cemetery Extension	£ 1,000.00					
St Mary's churchyard	£ 3,000.00					
<b>TOTAL PROJECTS</b>	<b>£ 31,850.00</b>	<b>£ 99,219.00</b>	<b>£ 43,838.16</b>	<b>£ 78,452.74</b>	<b>£ 55,380.84</b>	<b>£ 34,614.58</b>
<b>SPORTS FACILITIES EXP</b>						
Bowling Green Maint	£ 3,600.00	£ 3,000.00	£ 990.55	£ 3,000.00	£ 2,009.45	£ 2,009.45
Insurance	£ 380.00	£ 375.00	£ 368.27	£ 368.27	£ 6.73	£ -
Other Maintenance	£ -	£ 2,500.00			£ 2,500.00	£ -
Water	£ 800.00	£ 800.00	£ 322.00	£ 750.00	£ 478.00	£ 428.00
<b>TOTAL SPORTS FACILITIES EXP</b>	<b>£ 4,780.00</b>	<b>£ 6,675.00</b>	<b>£ 1,680.82</b>	<b>£ 4,118.27</b>	<b>£ 4,994.18</b>	<b>£ 2,437.45</b>
						£ -
<b>TOTAL EXPENSES</b>	<b>£ 97,140.00</b>	<b>£ 166,944.00</b>	<b>£ 76,137.74</b>	<b>£ 141,451.06</b>	<b>£ 90,806.26</b>	<b>£ 65,313.32</b>
Deficit	£ 23,964.71	£ 67,548.94		£ 38,292.60		
<b>Cash assets as at 26/10/2016</b>						
Santander Current		£ 8,311.36				
Santander Reserve		£ 52,495.17				
Barclays Current		£ 10,218.44				
Barclays Reserve		£ 35,279.77				
<b>Total</b>		<b>£ 106,304.74</b>				
<b>Liabilities/Allocations</b>						
Remaining estimated spend 2015/16		£ 65,313.32				
Remaining estimated income 2015/16		£ 517.76				
<b>Earmarked Reserves</b>						
Employee Termination Payment		£ 1,000.00				
Sports Facility Reserve		£ 10,000.00				
Churchyard maintenance						
Clock Tower re-thatching		£ 10,000.00				
General Reserve (inc s137 and asset depreciation)		£ 20,509.18				
<b>Total Reserves</b>			<b>£ 41,509.18</b>			
<b>Total Liabilities 2015/16</b>		<b>£ 106,304.74</b>				
<b>Opening Balance 2017/18</b>						
If spending goes to plan!	£ 41,509.18					
Income 2017/18	£ 73,175.29					
<b>Total monies available 2017/18</b>	<b>£ 114,684.47</b>					
Budgeted spend 2017/18	£ 97,140.00					
Remaining	£ 17,544.47					
<b>NOTES:</b>						
We need to look for grants to cover projects and improvements						
We need to look for savings and work by volunteers where necessary, eg cemetery maintenance, Clearing paths, painting						